

APPLICATION FORM

NEW CONNECTION/ LOAD ENHANCEMENT/ LOAD REDUCTION/ CHANGE OF NAME (FOR OTHER THAN DOMESTIC AND GENERAL PURPOSE CATEGORY)

To

Executive Engineer/Divisional Engineer
.....Division,
At.....

(Through SDO

.....)

Affix photo of the
Applicant

Dear Sir,

I, the undersigned on behalf of request you to please submit an estimate to me for provision of service connections & for supply of electrical power as per details given below. The rate at which electrical energy is proposed to be supplied & other conditions of supply may please be forwarded with your estimate.

I / We hereby request you for New connection/Alteration in Existing Connection/ Temporary Connection to supply electrical energy at High Voltage/ Extra High Voltage for the premises owned / occupied by me/ us.

11. Details of Applicant & Premises (where power supply is required):

a. Consumer Details:

Sl. No	Particulars			
1	Application For:			
	New connection	<input type="checkbox"/>	Change of Name/Transfer of service connection	<input type="checkbox"/>
	Load Enhancement	<input type="checkbox"/>	Load Reduction	<input type="checkbox"/>
2	Name of the Applicant/ Organization: (In Capital Letters)			
3	Name of father/ husband/ Director/Partner/Trustee: (In Capital Letters)			
4	Consumer No. (If application is not for New Connection)			
5	Purpose of power supply (Tick mark only one of the appropriate option) :			
	Private residence	<input type="checkbox"/>	Cinema	<input type="checkbox"/>
	Factory	<input type="checkbox"/>	Workshop	<input type="checkbox"/>
	Industry,	<input type="checkbox"/>	Restaurant	<input type="checkbox"/>
	Irrigation,	<input type="checkbox"/>	Mill	<input type="checkbox"/>
	Pump	<input type="checkbox"/>	Allied agricultural activities	<input type="checkbox"/>

	Domestic (Bulk)	<input type="checkbox"/>	Allied Agro Industrial Activities	<input type="checkbox"/>
6	Whether the premises is provided with electrical power, if so, its nature and why this additional power is required			
7	a. If a factory, nature of manufacturing : process & whether it is manufacturing now or proposes to do so			
	b. Working hour/days of factory. :			
	c. Demand during the hours factory Will be idle (K.W)			
8	Category of Tariff/Supply:			
9	Details of Contract Demand applied for (in kW / kVA):			
10	Power requirement in kW		<input type="checkbox"/> New Connection a) Load factor Percent. b) Maximum demand K.W. (c) M.D. expected during 5 p.m. to 10 p.m. (d) Voltage of supply required at 3 phase 50 Cycles A.C	<input type="checkbox"/> Change in Contract Demand a)Exiting CD:____ b)Additional/Reduction:____ c)Revised C.D:____
11	(a) Guaranteed monthly minimum consumption, if any, per K.W. or per 100 K.W. or maximum demand/ connected load.			
	(b) Whether consumer accepts to pay for the Minimum guaranteed consumption if the Consumption falls short of the guaranteed.			
12	Type of Supply (Tick mark only one of the option) :			
	Permanent	<input type="checkbox"/>	Temporary	<input type="checkbox"/>
	If Temporary supply, specify period of requirement:		From Date: (dd/mm/yyyy)	
			To Date (dd/mm/yyyy)	
13	Period for which energy is required.			
14	Whether applicant accepts to execute an agreement as per rules.			
15	Period for which energy is required.			
16	Legal status of applicant: viz. Ownership/ partnership/ Private Ltd./ Public Ltd./ Society/ Govt Dept./ Govt. Undertaking)			
	Registration No. and Date :			
17	Name of Institution developing Industrial Premises:			

18	Address Details of the premises for which new service connection is applied for / existing connection is required to be shifted			
	Name of Applicant (In Capital Letters):			
	First Name:			
	Middle Name (If any):			
	Surname:			
	House/Flat No:		Plot/Holding No. :	
	Village/Town/Street:		Ward No:	
	Nearest Landmark:			
District:		Pin code:		
19	Postal Address Details for Communication:			
	Name of Applicant (In Capital Letters):			
	House/Flat No:		Plot/Holding No. :	
	Village/Town/Street:		Ward No:	
	Nearest Landmark:			
	District:		Pin code:	
	Phone/Mobile No:			
	Email Id:			
20	Possession Letter or No-Objection Certificate	Number: Date:		
21	Status of land acquisition			
22	Whether the requisite consent/ NOC (if applicable as per the list of Pollution Control Board) has been obtained from as per statutory requirements (If yes, attach a copy)			
23	Any electricity dues outstanding in licensee's area of operation in consumer's name: Yes/ No			
24	Any electricity dues outstanding for the premises for which connection applied for : Yes/ No			
25	Any electricity dues outstanding with the licensee against any firm with which the consumer is associated as an Owner, partner, Director or Managing Director: Yes/ No			
	(For questions 23,24 and 25 if the answer is 'Yes' in any case, please provide details on a separate sheet)			

b. DETAILS OF LOAD REQUIRED:

(a) GENERAL

Item no.	Nature of demand (Light, fan, motor etc.)	Number	Connected load of each point.	Total Connected load	Remark
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1. Light
2. Fans
3. Plug Points
4. Plug points
 - Appliances i.e., iron,
 - Cooker, Refrigerator.
5. Consignees.

Total:

(b) MOTORS AND OTHER APPLIANCES.

Item no.	H.P. of each K.W.	Voltage	Winding.	Control	Use	Remark
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Total H.P. of all Motors :	Total No. of Motors :
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STEP-UP OR STEPDOWN TRANSFORMERS.

Item No.	Capacity K.V.A	Primary		Secondary	
		Voltage Winding	Protection	Voltage Winding	Protector

Total:

I/ We hereby declare that:

- (a) The information provided in this application is true to my knowledge.
- (b) I/ We have read the OERC Distribution (Conditions of Supply) Code, 2019 and agree to abide by the conditions mentioned therein.
- (c) I/ We will deposit electricity dues, every month, as per the applicable electricity tariff and other charges.
- (d) I/ We will own the responsibility of security and safety of the meter, cut-out and the installation thereafter.
- (e) I/ We have no outstanding dues payable to the present distribution licensee or any other distribution licensee within the state of Odisha incidental to the use of electricity.

Date:

Signature of the consumer/ Authorised Signatory

Place:

Name:

(In case of Firm/ Partnership/ Ltd. Company, Power of attorney Holder's signature must be supported by official seal)

Note: The following documents shall be attached with the application form:

1. Proof of ownership of the premises
2. A map indicating the proposed location of the plant/ office and the point where supply is required. The map should also clearly show all the boundary of the premises, the public road/s (with name/s of the road/s) inside and outside of the premises/ land, roads, lands, roads belonging to outside agency innervng the premises, if any.
3. License/ NOC from statutory authority, if required or a declaration by the applicant that his connection does not fall under the requirement of NOC under any statue.
4. In case of a proprietary firm, an affidavit to be submitted stating that the applicant is the sole proprietor of the firm.
5. In case of partnership firm, partnership deed.
6. In case of Limited Company, Memorandum and Articles of Association and Certificate of Incorporation.
7. Proof of permanent residential address of the consumer and PAN Number, if any. If there is any change at a later date, the same shall be intimated by the consumer to the licensee immediately.
8. Letter of intent for production/ enhancement in production may be furnished.
9. List of equipments proposed to be installed along with the expected load.
10. Resolution for authorized signatory.
11. Registration from Industries Department.
12. Extract of project report relevant to power and process requirements (in case of industries)
13. Copy of the relevant section of the current tariff order that provides details of the tariff category opted by the consumer and duly signed by him. This will be appended with the agreement after completion of formalities.
14. Report of the Electrical Inspector/Licensed Contractor, as the case may be.